

**SOUTH HADLEY ELECTRIC LIGHT DEPARTMENT  
BOARD OF COMMISSIONERS' MEETING  
85 MAIN STREET, SOUTH HADLEY, MA  
OCTOBER 04, 2022, AT 12:30 P.M.**

Present for the Board: Chairman John Hine, Vice-Chair Denise Presley, Gregory Dubreuil, Kurt Schenker, Paul Dobosh

Present for SHELD: General Manager Sean Fitzgerald, Michael Conchieri, Paul Byrne, Ed Morrin, Bob Liswell, Mark Gilmore, Kim Mendoza, Pete Jesionowski, Christopher Geraghty

Guest: Steve VanderMeer, Consultant

The in-person meeting was called to order at 12:30 P.M. by Chairman Hine.

Mr. VanderMeer, strategic planning facilitator, started with a review of his background for those who did not know him from his initial visits in 2018. He presented slides highlighting the responsibilities of the Board in strategic planning, the changes to Public Power and the electric industry. He said the Board needs to ensure the utilities activities reflect the owner's values and needs (ENDS) which gives the GM direction to accomplish those priorities (MEANS).

Mr. Fitzgerald presented slides reviewing the current vision and mission statements and the current values. Then he reviewed the current key operating strategies and five years of Department strategic accomplishments associated with the following initiatives: reliability, customer engagement, community development/enhanced quality of life, finance, and workforce.

Mr. VanderMeer asked the Board if these were still their top priorities and whether they needed updating. He was impressed to hear that the key strategies were topics covered in Mr. Fitzgerald's annual performance review, and in monthly board meetings, instead of just living in a document that is never looked once it was written.

Mr. Hine wanted the strategic plan to offer guidelines in how to arrive at future decisions and said he would like the vision statement to be more specific. The board discussed each key strategy and decided they were all still important to SHELD plus they wanted to add one to address environmental stewardship. Mr. Dubreuil suggested that since SHELD was already 90% carbon free that it didn't require SHELD to do a lot more, but the information did need to get out to customers. Everyone had input into a list of suggestions on the information that needed to get out to the public.

The SHELD staff would continue to work on the strategic planning process on Wednesday morning by incorporating the Board's suggestions.

Adjourn:

On a motion by Mr. Dubreuil and seconded by Mr. Schenker it was unanimously

VOTED: To adjourn to Executive Session pursuant to M.G.L. c. 164, § 47D for the purpose of discussing trade secrets, confidential, competitively sensitive, or other propriety information and not return to open session, by a roll call vote: Dobosh – aye, Ms. Presley – aye, Mr. Schenker – aye, Mr. Dubreuil – aye, Mr. Hine – aye,

The open session ended at 3:59 P.M.



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Gregory Dubreuil, Light Board Secretary

Approved: October 27, 2022

## EXHIBIT A

List of Documents reviewed at the October 4, 2022, Municipal Light Board Meeting

1. Strategic Planning – Public Power Governance PowerPoint
2. Strategic Planning 10/4/2022 PowerPoint
3. SHELLED Strategic Plan – 2019-2023