



REQUEST FOR PROPOSAL

South Hadley / Holyoke River Crossing Rebuild

The South Hadley Electric Light Department (SHELD) is seeking bids for the reconstruction of an out of service distribution river crossing formerly owned by Holyoke Water Power Company/Western Massachusetts Electric Company/Northeast Utilities. The existing wood structures need replacement, and new conductors installed along with an OPGW. The proposed work areas are located within riverbank buffer zones.

Sealed bids will be accepted until **1:00 P.M. on Friday, August 19, 2022**, by the South Hadley Electric Light Department, 85 Main Street, South Hadley, MA, at which time the proposals will be publicly opened and read. No fax or electronic bids will be accepted. All bids must be clear and legible in order to be considered.

Bids must be on the River Crossing Rebuild Bid Proposal Form. Please submit three copies of your proposal in a sealed envelope clearly marked "***Proposal for River Crossing***".

The "Notice of Intent to Submit Proposal" must be submitted by Tuesday 08/12/2022. A site visit date is TBD for proposers interested in viewing the two locations prior to submitting proposals.

For any questions regarding the River Crossing Rebuild RFP, please e-mail at kmendoza@sheld.org. The bid package is available on our website: www.sheld.org, under "About" then "RFP and Specifications" or to have it emailed to you, please contact kmendoza@sheld.org.

The Manager of the South Hadley Electric Light Department reserves the right to reject any and all proposals he deems unacceptable or not in the best interest of the Department.

Sean Fitzgerald, Manager
South Hadley Electric Light Department
85 Main Street
South Hadley, MA 01075

Request for Proposal (RFP)

South Hadley Electric Light Department (SHELD)

South Hadley to Holyoke

River Crossing Re-build



South Hadley
Electric Light
D E P A R T M E N T

Issued by the South Hadley Electric Light Department **7/27/22**

Deadline for Notice of Intent to Submit Proposal: **8/12/22**

Deadline for Complete Proposal Submission: **1:00 PM ET 8/19/22**

1. REQUEST FOR PROPOSAL: RIVER CROSSING RE-BUILD

The South Hadley Electric Light Department (SHELD) is seeking to reconstruct an out of service distribution river crossing formerly owned by Holyoke Water Power Company/Western Massachusetts Electric Company/Northeast Utilities. The existing wood structures need replacement, and new conductors installed along with an OPGW. The proposed work areas are located within riverbank buffer zones. The Conservation Commissions in each town have approved the Notice of Intent (NOI) filings and have issued Orders of Conditions (OOC).

1.1 RFP INTENT

This document contains project background and an overview of SHELD's business, the scope of work, and general terms and conditions for this RFP. The intent of this document is to solicit a detailed proposal that meets the needs of SHELD in compliance with the OOC. Proposers are encouraged to read the RFP completely and submit a Notice of Intent to Submit Proposal (NOISP) located in Appendix A to receive additional information, including construction drawings, sag tables, etc. Also included will be the NOI filings and issued OOC from each Conservation Commission. This form must be received by 8/12/2022.

1.2 ABOUT SOUTH HADLEY ELECTRIC LIGHT DEPARTMENT

SHELD was established by the citizens of South Hadley in 1914 when they approved the municipal purchase of a privately-held electric company serving a limited area. Since that time, SHELD expanded electric service to nearly 8,000 homes and businesses in South Hadley, and now offers fiber internet service through our Fibersonic department. As a municipally owned utility, SHELD is governed by a locally elected board of commissioners under Massachusetts General Law Chapter 164 and is financially supported by customer revenues without for profit investors.

1.3 PROJECT DESCRIPTION

Locations for the Connecticut River crossing are in the City of Holyoke and the Town of South Hadley. A site visit will be scheduled (TBD) for Proposers interested in viewing the two locations prior to submitting proposals.

City of Holyoke Location

The site is located at the former Mount Tom Generating Station, 200 Northampton Street, Holyoke. The structures are located about 800 ft off the main road to the plant. The new 3 pole structure will consist of a 75' center pole, with 65' poles on either side. There will be X-bracing between the poles.

Town of South Hadley

The work site is located between houses 14 and 18 Titans Pier Road, South Hadley. The actual structures are approximately 50 feet from the edge of the paved road. The new 3 pole structure will consist of a 65' center pole, with 50' poles on either side. There is ledge located at this location, and the poles will likely need to be core bored. There will be X-bracing between the poles.

River Span

Total span length between the river crossing structures is approximately 880'. The phase conductors will be 336 ACSR Linnet with a maximum design tension of 6000 lbs. The OPGW will be 288 count. The OPGW will be the top conductor and will have unlighted FAA 36" markers installed and will have a maximum design tension of 8000 lbs.

Erosion and Sediment Control

Erosion control will be necessary to stabilize the work sites. Control measures shall be in the form of straw bales, siltation fence, straw wattles or compost filled tubes. No hay bales of hay mulch will be used.

Construction Management and Administration

A Project Supervisor will be required to have daily control and responsibility over the work sites, including adherence to the Order of Conditions for each separate work site.

2. LEGAL NOTICE

Pursuant to Massachusetts General Laws, Chapter 164 S56D, and Chapter 30 S39M, it is the intention of South Hadley Electric Light Department ("SHELD") to procure and deliver a proposal for:

South Hadley to Holyoke - River Crossing Re-build

Proposal documents may be obtained at the SHELD office, located at 85 Main Street, South Hadley, MA 01075 or at our website, <https://www.sheld.org/pages/about/rfps-specs/>.

Proposals must be received **by 1:00 PM ET on 8/19/2022** and include three (3) hard copies. Proposals must be enclosed in a sealed envelope marked "**Proposal for River Crossing**". The outside of the envelope should include the proposer's name and address and be addressed as shown below.

Kim Mendoza
South Hadley Electric Light Department
85 Main Street
South Hadley, MA 01075

The South Hadley Electric Light Department may reject any or all proposals if it is in the public interest to do so.

South Hadley Electric Light Department

Sean Fitzgerald, General Manager

ADV: Hampshire Gazette
MA COMMBUYS
MA Central Register

3. INSTRUCTIONS TO PROPOSERS

All proposals **must be received by 1:00 PM ET 8/19/2022 (Section 2)** at SHEL D offices on 85 Main St., South Hadley, Massachusetts, 01075 at which time the proposals will be publicly opened and can be reviewed by anyone present. Late proposals will not be accepted. Proposals shall be considered firm offers valid for a period of three hundred and sixty-five (365) calendar days from the proposal deadline.

3.1 TAX EXEMPT STATUS AND PREVAILING WAGE STATUS

1. SHEL D is exempt from Sales and Use taxes.
2. The proposed work is governed by the Massachusetts Prevailing Wage Program

3.2 QUESTIONS ABOUT RFP

Proposers must submit questions relating to this RFP via email to Kim Mendoza (kmendoza@sheld.org), by COB on the date of the site visit. All questions must be submitted by email and must include the name of the company and the person submitting the questions. SHEL D will supply all questions and answers to the names listed on the Notice of Intent to Submit Proposal (NOISP) no later than COB the day after the site visit.

Proposers shall notify SHEL D by email to kmendoza@sheld.org , if they find any discrepancies or omissions in the specifications, or if in doubt as to their meaning. If an explanation is necessary, a reply will be made by an addendum issued to all firms who have submitted a NOISP. SHEL D will not give verbal answers to any inquiries regarding the meanings of the specifications.

All requests, questions, or other communications about this RFP shall be made in writing and emailed to the RFP Designated Contact:

Kim Mendoza
South Hadley Electric Light Department
85 Main Street
South Hadley, MA, 01075
kmendoza@sheld.org

3.3 CONTACT WITH EMPLOYEE(S)

Other than communications with the RFP Designated Contact, direct contact with SHEL D employees on issues related to this RFP, is expressly prohibited without prior consent. Vendors who directly contact SHEL D employees about this RFP risk elimination of their proposal from consideration. An exception to this rule is the site visits that will be scheduled (TBD).

3.4 PROPOSAL REQUIREMENTS

Proposals shall contain three (3) hard copies with the following information:

1. A general description of the company, including work experience and number of employees, etc.
2. A description of experience working on long spans (>600 ft), especially those crossing rivers or other bodies of water.
3. A description of experience working with high count OPGW for transmission or distribution.
4. A description of working near environmentally sensitive areas and familiarization of complying with OOC, including erosion control measures.
5. Proposal price shall be firm and include all labor, material not provided by SHEL D, equipment,

tools and supplies necessary to accomplish the tasks listed in the Project Description.

6. All work to be done must be completed in a safe, professional, workman-like manner. All assigned workers shall have experience in above items 2-4 and comply with all OSHA standards for the work.
7. Proposer shall complete and submit the attached Proposal Form, in Appendix B, including the following information:
 - a. The total firm proposal price. Detailed pricing shall be provided in a separate attachment.
 - b. Proposed schedule for completing the work.
 - c. Proposer's name, business address, contact person and telephone number.
 - d. Signature and title of the person responsible for submitting the proposal.
 - e. Date proposal was prepared.
 - f. References for utility work or work similar to that listed in the Project Description.

PROPOSALS THAT DO NOT FOLLOW THE ABOVE FORMAT MAY BE REJECTED.

3.5 IMPORTANT DATES

Estimated schedule for completing the evaluation and selection is as follows:

- | | |
|---|--------------------|
| 1. Issue RFP | 7/27/2022 |
| 2. Notice of Intent to Submit Proposal by | 8/12/2022 |
| 3. Site Visits | TBD |
| 4. Questions Submitted By | COB Site Visits |
| 5. Answers to Questions Submitted by | COB Site Visits +1 |
| 6. Proposals Public Opening 1:00 PM ET | 8/19/2022 |

All dates are subject to change.

3.6 RIGHT TO ACCEPT OR REJECT PROPOSALS

SHELD reserves the right to accept or reject proposals or portions thereof, reject all proposals, and/or waive any formalities in the process if it is deemed to be in the best interest of SHELD. Proposals received after the public opening date and time will not be accepted.

SHELD reserves the right to award this contract not necessarily to the Proposer with the lowest cost proposal, but to the Proposer which will provide the best overall match to the RFP requirements, and which best serves the interest of SHELD.

SHELD reserves the right to request additional information from or about a Proposer, in addition to the information submitted with the proposal. SHELD reserves the right to accept or reject, modify, or cancel in part or in its entirety, this RFP. SHELD reserves the right to waive any informalities or technical defects of the proposal as the best interests of SHELD may require. SHELD also reserves the right to reject all proposals, to make multiple awards, or to make a partial award to one or more Proposers. SHELD shall not, in any event, be liable for any expenses or costs incurred by Proposers in preparing their proposals.

3.7 EXECUTION OF CONTRACT

The successful vendor will be notified of the award of Contract in writing and shall properly and promptly execute a Contract, or make significant progress on the SHELD Contract Form, within thirty (30) days after receiving notification of the Award of the Contract.

APPENDIX A – NOTICE OF INTENT TO SUBMIT PROPOSAL

NOTE: Please complete and return this form stating your intention to submit (or not) a proposal for this RFP by **8/12/2022**. Your response will assist us in evaluating all responses for this important project and to improve our proposal solicitation and communication process.

The form should be emailed to kmendoza@sheld.org or returned to

Kim Mendoza
South Hadley Electric Light Department
85 Main Street
South Hadley, MA, 01075

Intent to Submit Proposal – Yes – No
Company Name -
Respondent's Name -
Respondent's Title -
Respondent's Signature -
Contact Information
Email -
Phone -
Address -

APPENDIX B –PROPOSAL FORM

Date -		
Company Name –		
Mailing Address – Street		
City	State	Zip
Respondent’s Name -		
Respondent’s Title -		
Respondent’s Signature -		
Contact Information		
Email -		
Phone -		

Total cost of proposal - \$ _____
 Please attach detail pricing separately

Expected start date of project -
 Expected completion date of project –

References contact information

Name
Phone #
Email
Name
Phone #
Email
Name
Phone #
Email